

Caduceus

Publication of the Medical Division of the American Translators Association

Submission Guidelines

Dear member of the Medical Division,

Caduceus newsletter is the official publication of the Medical Division of the American Translators Association (ATA). It is published on the ATA Medical Division website (<http://ata-md.org/>) and the ATA website (<http://atanet.org/>). In it we share book reviews, resources we find, ask questions about ethics and standards of practice, and much more. *Caduceus* is made for our members and by our members.

With that in mind, we would like to invite you to share your knowledge with your fellow medical translators and interpreters. We are always looking for new, interesting, and educational content for our newsletter.

Here are some of the ways you can contribute:

- Articles: 800 to 2,500 words. They can be educational, informative, etc.
- Reviews: 600 to 1,000 words. Could be reviews about books, conferences, you name it.
- Letters: 300 words. Dear Florence letters are about ethics and standards of practice in medical interpreting.

All submissions must be written in English and may include examples in other languages. Also, they should have a title, copyright notes, citations/references, and other observations, if applicable.

The process is quite simple:

- Send your submission via email to caduceusnewsletter@gmail.com as a Word document.
- Include author's name, email address, a short bio (50 to 80 words), and a headshot (optional).
- Submission is evaluated for content by our Editorial Committee.
- Our copy editors polish your article for flow and consistency.
- All articles are subject to editing for grammar, style, and space limitations.

Contributing to *Caduceus* also brings benefits to our authors. ATA Certified Members can earn two (2) ATA Continued Education Points (CE) per published article (maximum of 8 points per reporting period). More information can be found at: https://www.atanet.org/certification/aboutcont_record_requirements.php Also, the Certification Commission for Healthcare Interpreters (CCHI) grants four (4) CE points (per year, maximum) per published article (for more information visit: <http://www.cchicertification.org/63-cchi/certified-interpreters/252-ce-topics-non-instructional>). In order to be awarded said CE points, the published articles must be related to medical translation and interpreting topics.

The submission deadline for contributions for the next issue of *Caduceus* is **September 30th, 2018.**

Thank you in advance for your interest, contribution, and support.

Best,

Caduceus Editorial Staff