

Medical Division Annual Meeting Minutes

ANNUAL MEETING OF THE MEDICAL DIVISION OF THE AMERICAN TRANSLATORS ASSOCIATION

September 23, 2023, 4:00-5:00 P.M. EST
ATA 64th Annual Conference
Online

Leadership Council Attendees:

1. Yasha Saebi – Administrator
2. María Paula Plazas – Assistant Administrator
3. Alcira Salguero
4. Andreea Boscor
5. Antoni Maroto
6. Carmen Gonzalez
7. Luz Miranda Valencia
8. Mary Virginia Burke
9. Sara Greenlee
10. Silvia Villacampa
11. Tony Guerra

Medical Division Member Attendees: 30

The mission of the Medical Division is to promote cooperation and exchange of information among its members; organize meetings, workshops, and conference activities related to medical translation and interpreting; and publicize professional development opportunities.

1. Call to order

Yasha Saebi, the Medical Division administrator, called the meeting to order at 4:00 p.m.

2. Approve minutes of last year's meeting

The previous year's Annual Meeting minutes were displayed, and the file was shared with attendees; Ms. Saebi motioned to have the minutes approved. Andreea Boscor and María Paula Plazas seconded the motion. Seeing no votes against it, the 2022 Annual Meeting minutes were approved.

3. Accept the agenda

The agenda for the Annual Meeting was displayed; then Ms. Saebi made a motion to have the Agenda accepted. Ms. Boscor and Ms. Plazas seconded the motion. Seeing no votes against it, the 2023 Annual Meeting agenda was accepted.

4. Medical Division 2021 Overview

Ms. Saebi. delivered her opening remarks. She introduced the Division Leadership Council members. She commented on the plans for the ATA64 Conference, including our Distinguished Speaker's sessions, the Medical Division Forum, and the joint Dinner Event with the Science & Technology Division. Finally, Ms. Saebi shared her journey as administrator of the Medical Division during the past four years (2019-2023), including working with two assistant administrators, Andreea Boscor (2019-2021) and María Paula Plazas (2023-2025), the new virtual events the division has held, and social media work.

5. Caduceus

Silvia Villacampa explained her work with Luz Miranda Valencia and Andreea Boscor in the newsletter team. She shared about the last issue (Fall issue) and the special Summer issue to celebrate the 20th anniversary of the division. She finally explained where to find the guidelines for writing and invited attendees to consider joining the editorial team.

6. MEDTalks

Ms. Plazas commented on the Medical Division's new presentations and explained what they are and when they took place this year. She also invited potential presenters to submit a proposal.

7. Networking Events

Ms. Plazas shared a report about our networking events and when they took place. She finally shared a 2023 calendar of events for Medical Division members.

8. Social Media

Antoni Maroto commented on his new role as social media moderator since January. He talked about how our follower count went up in our accounts, explained his recent member audit work on Facebook, and shared that the Medical Division has a new account: Instagram.

9. Listserv

Mary Virginia Burke explained her tasks as moderator and shared a report from last year. Ms. Burke mentioned that the listserv is used for discussions about terminology, questions, events, conferences, and job opportunities. She invited members to join the list.

10. Resources

Sara Greenlee shared about her work finding, reviewing, and updating the resource links on our website, and talked about her weekly posts on Facebook to highlight important resources.

11. Webinars

Alcira Salguero commented on her work with Carmen Gonzalez. She shared the goal of their work, mentioned the webinars that were approved and presented, and their plans for the rest of the year.

12. Webmaster

As our webmaster, Mery Molenaar, was absent, Ms. Plazas commented on Ms. Molenaar's work, explained the new resources and pages added to the division website, and showed attendees how to find the website.

13. Nominating Committee

The Chair of the Nominating Committee, Leyre Alegre, was absent; therefore, Ms. Saebi talked about the Nominating Committee's duties and work during this year, which was an election year. She introduced the newly elected administrator, María Paula Plazas, and assistant administrator, Antoni Maroto, for the 2023-2025 term.

14. New Business for 2024

Ms. Plazas and Mr. Maroto shared their plans for 2024, including finding an event moderator to join the Medical Division Leadership Council and keeping track of all division documents.

15. Adjourn – Closing Remarks

Ms. Saebi thanked members for their attendance and participation throughout the year and ended the meeting at 5:00 p.m.

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